**NEW VENTURE CREATIONMODULE #:** SP-210401

**NQF LEVEL:** 2

**CREDITS:** 32

**NOTIONAL HOURS:** 320

**summative assessment**

ASSESSMENT PROCESS FLOW

Assessment Plan agreed by candidate & completed by the assessor before the actual assessment

Knowledge Questionnaire conducted as per the Assessment Plan

Observation conducted as per the Assessment Plan

Portfolio of Evidence compiled as per the Assessment Plan

A detailed Assessor Report compiled & forwarded for Moderation

Record of Learning Updated

Appeal form completed by the candidate in the event of dispute

Feedback Report Completed by Assessor & individual feedback given to the candidate

Assessment Results Moderated

Action Plan Completed by Assessor

All records & evidence filed

Completed Assessor Report / Moderator Report / Record of Learning

Approval & Certification obtained

Certificate of Competencies issued to successful candidates

Register candidates on the Learner Record Database

Portfolio of Evidence submitted as per the Assessment Plan

**QCTO**

**ASSESSMENT**

**CAND**

**I**

**DATE**

INTRODUCTION

Congratulations on completing the program.

As part of your training you are required to keep a Guide of all practical exposure you receive during the learning process.

### Responsibilities of the learner include:

* One hundred percent commitment to the learning process. Learners are encouraged to study any additional source of information relevant to this learning process.
* Doing all assignments contained in this workbook as well any tasks and assignments received from your Facilitator or supervisor to whom you have been assigned.
* Although the Facilitator is responsible to sign off all sections completed, it is the learner’s responsibility to ensure that all paperwork is completed and handed in for filing on his/her record of learning. It should be clearly stated to learners that a 100% complete record of learning, as prescribed by this Guide, is their sole responsibility. Any document missing from the record may result in your not being declared competent.
* Discuss any problems that you may have with your Facilitator.

ACKNOWLEDGEMENT OF RECEIPT

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Learner) acknowledge receipt of my on Practical Skills

Guide on this the \_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_ 20 \_\_\_\_\_\_

The process of on-the-job training has been explained to me.

Signature of Learner \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Facilitator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

INSTRUCTIONS TO THE FACILITATOR

This is a very responsible assignment because you have been tasked with the responsibility of rounding off the learner’s practical exposure.

You must ensure that you are familiar with all aspects of the work covered in this Guide because you must keep a daily account of the learner’s performance.

* Study the Guide and acquaint yourself with its content and format
* Remember this Guide is the learner’s full record of learning and workplace exposure.
* All activities which the learner participates in must be recorded, and all documents produced in relation to this learnership must form part of the record of learning
* Get all the learners together and explain its purpose to them and also what is required of them
* Remember the Facilitator is the creator of learning and exposure opportunities. You should therefore not confine the learner’s exposure to this Guide alone
* Continuously guide them in doing the assignments and arranging the planned exposure with the relevant departments
* File all duplicate records of learning on a file for each learner
* This Guide need not be followed chronologically, but please note that the learner is required to work through the entire Guide by the end of the learning period

**NEW VENTURE CREATION**

Your facilitator will arrange a work area for you to demonstrate your knowledge and enhance your skills in New Venture Creation. The facilitator shall provide you with given work instructions, checklists, work area, safety and quality procedures, standard operating procedures for the following activities.

Complete the following activities in the presence of your facilitator/instructor who must observe the activity and complete the attached observation evaluation form.

**1. Discuss some of the underpinning traits held by entrepreneurs.**

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2. What factors influence the discovery or creation of opportunities?

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**3. Explain why it is important to understand diversity in entrepreneurship.**

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**4. What are the differences between start-up entrepreneurship and corporate entrepreneurship?**

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**5. What is International New Venture; describe different types of International New Ventures with illustrated examples**

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**6. How to build international entrepreneurial capabilities for starting an international venture?**

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